



Central Highlands
**Community
Legal Centre**

Striving for Community Justice

SUGGESTION FORM

Date ___/___/___

For assistance with this form please ask a staff member or phone (03) 5331 5999.

1. Please give details of your suggestion/feedback:

2. Do you have any other suggestions for how we could improve our service?

If you would like us to contact you regarding your feedback, or let you know the outcome of your suggestion, please provide your name and contact details below.

You do not have to provide your details if you don't want us to keep in touch with you about your feedback.

Name: _____ Phone: _____

Email: _____

Postal Address: _____

Your feedback will be shared with the CHCLC Committee of Management for the purposes of managing this complaint. If you do not want your complaint shared with the Committee, please tick this box.

3. Handing in this form:

a) Post to: The Coordinator Central Highlands Community Legal Centre PO Box 478W Ballarat West Vic 3350 "Marked Confidential"	b) Drop it in to the suggestion box at our office
c) Scan and email the form to reception_chclc@clc.net.au marked "Confidential"	

*Thank you for taking the time to complete this form.
Your comments are valuable in helping us to review the way we provide our services.
If you have any further suggestions please use the form over the page.*